



# EMERGENCY QUICK REFERENCE GUIDE

AMERICAN UNIVERSITY POLICE DEPARTMENT (AUPD)

202-885-3636

## Security Threat: Campus Lockdown



### RUN

- If you are inside and are in immediate danger, exit as quickly as possible
- Call 202-885-3636



### HIDE

- If you are inside and are in immediate danger and unable to exit, hide



### FIGHT

- As a last resort, if you are in immediate danger, fight

Acts or threats of violence directed at our community will prompt a campus lockdown. Exterior doors will lock down denying access to buildings. Protect yourself by getting away from danger or by hiding in a secure location. If unable to avoid danger, fight!

If you are outside, leave campus. If you are in a building on campus and are not in immediate danger, stay where you are. Hide in an interior room. Shut, lock, and barricade doors. Close blinds, stay aware, and remain quiet.

## Medical Emergency



Notify AUPD 202-885-3636. Do not move the injured or ill person unless you are under life-threatening circumstances, such as a fire. If possible, have someone meet the AUPD officer at a designated location. If the person is unconscious, retrieve the building AED (if equipped). Activate the AED and follow the voice prompts.

## Building Evacuation



### FIRE

- Activate the fire alarm
- Evacuate the building
- Notify AUPD 202-885-3636

Evacuate the building using the nearest safe exit or stairwell. Do not use the elevators. Do not move seriously injured persons unless they are in imminent danger. Never try to walk through smoke-filled or other hazardous areas. If you see or smell smoke in the stairwells, close the door and use a different exit. If unable to self-evacuate, shelter-in-place in a room with an exterior window with an operable door. Close all doors and windows and report your location to AUPD by calling 202-885-3636 or by activating the Rave Guardian phone application. Notify AUPD when you exit the building if someone needs assistance.

Keep streets, fire lanes, hydrants, and walkways clear for emergency vehicles and crews. Return to the building when permitted to do so or comply with other instructions given by AUPD.



### BOMB THREAT

- Notify AUPD 202-885-3636
- Evacuate, if directed by AUPD



### SUSPICIOUS PACKAGE

- Notify AUPD 202-885-3636
- DO NOT open or handle the package
- Evacuate, if directed by AUPD

## Weather Emergency



Shelter in place in an interior room above ground level with the fewest possible windows. Remain calm and monitor text alerts, e-mail, or the Rave Guardian app for updates on the status of the emergency.