Request for information regarding transfer of J-1 exchange visitor from sponsorship of American university

(for scholars/students transferring out of American University)

PLEASE COMPLETE THE FOLLOWING STEPS TO ENSURE PROPER RELEASE FROM AMERICAN UNIVERSITY ON THE CORRECT DATE. RELEASE FROM AMERICAN UNIVERSITY ON THE SEVIS SYSTEM IS AN ACTION THAT CANNOT BE REVERSED.

1. Complete Section I of this form below, sign and date it.
2. Have your future institution to complete Section II of this form and send it to the International Student and Scholar Services (ISSS) office at American University by fax at (202) 885-3354 or email at j1ev@american.edu.
3. ISSS will release you to your future institution so they can issue you a DS-2019. Report to your future institution by the start date of your new DS-2019 with all your immigration documents and comply with your future institution's policies and procedures. Your American University DS-2019 will be invalid but should be kept for your records.

SECTION I: EXCHANGE VISITOR INFORMATION- To be completed by scholar/student

Name (please print or type):_____
Surname/last first middle

Country of Citizenship:_____ AU ID#:_____

Scholar/Student SEVIS number_____

Email: _____ Phone number: _____

Subject/Field Code Description on DS-2019: _____

I am requesting a transfer of my DS-2019 to _____
Name of future institution

Signature: _____ Date: _____

SECTION II: PROPOSED FUTURE PROGRAM SPONSOR – To be completed by RO/ARO

Exchange Visitor Category: _____ J1 Program Code: _____

Proposed dates of program at your institution: From _____ To_____

Proposed date of release from American University: _____

Subject/ Field Description: _____

Name of RO/ ARO_____

Signature:_____ Date:_____

Institution: _____

INTERNATIONAL STUDENT AND SCHOLAR SERVICES
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