How to retrieve SET data for files for action Fall 2024

Your new files for action reports are available to provide easily updated and on-demand reports for all faculty.

The 4Year Longitudinal report includes all SET data from the Summer 2020 semester to the present. The 3Year Longitudinal report includes all SET data from the Summer 2021 semester to the present.

Only semesters using the current SET questions and scale are included in longitudinal reports. By Spring 2026, a 6-year longitudinal report will be available.

It is not necessary to create a longitudinal report with SET data prior to Summer 2020. Instructor Semester Summary reports are sufficient as they are. The only SET data necessary to be in longitudinal form are reflected in the longitudinal reports.

All faculty are required to upload the Department 4-year Longitudinal SET report also found in your Blue account. These reports reflect the combined SET results of other full-time faculty in your department. Department medians for terms prior to Summer 2020 can be found on the Instructor Semester Summaries already required to include in your files for action package.

If you require three years of SET data, download the Instructor Longitudinal 3Y SET report 2021X-2024S.

If you require more than 4 years of SET data, please follow the instructions below.

Navigate to set.american.edu.

On your landing page, scroll down until you see "Reports"

Look for the Instructor Longitudinal 4Y SET report 2020X-2024S and download.

Look for the Instructor Semester Summaries for each term from Spring 2018 to Spring 2020 (should you wish to include it). These terms include Spring 2018, Summer 2018, Fall 2018, Spring 2019, Summer 2019, Fall 2019, Spring 2020. Download these reports as necessary.



If you require more than six years of data, please see the instructions below.

Download the remaining Instructor Semester Summaries back to Spring 2016.

For data prior to 2016, individual instructor-course reports are available on the Academics>Student Evaluation of Teaching webpage.

